

Meals

For lunch, you may use the multiple-enterprise staff restaurant at **12 avenue d'Italie**.

As agent of INRIA, you will have to pay the full price for your meal. However, you will be reimbursed as part of your business expenses.

To order a lunch tray, please contact your assistant.



INSTITUT NATIONAL
DE RECHERCHE
EN INFORMATIQUE
ET EN AUTOMATIQUE



Orientation guide - visitors INRIA Agents

Paris - Rocquencourt Research Centre sub-office
23 Avenue d'Italie, Paris



Juillet 2009

Access

Normal business hours: 8am - 7pm on working days (Monday to Friday)

The building is located at 23 Avenue d'Italie, in the 13th arrondissement of Paris. Upon arriving at the entrance to the building you should press the buzzer on the keypad.

An ID must be shown at the reception desk and you will be asked for the name of the INRIA staff member you are visiting or the name of the meeting you are attending. The receptionist will then provide you with an access code for INRIA's premises.

INRIA's premises are located on the 5th and 6th floors and accessed via the 5th floor.

You do not need to provide your access code when exiting.

Outside business hours (8am - 7pm), the person you are visiting must come to greet you at the entrance to the building.

How to reach the building

By metro

Station: Place d'Italie

Lines: 5, 6 and 7

By bus

Station: Place d'Italie

Numbers: 27, 47, 57, 67 and 83

Parking

The nearest car park (not free) is the one of the shopping center "Italie 2", 30 avenue d'Italie Paris 13^{ème}.

Wi-Fi network

The Wi-Fi network is available in our premises.

- Among the networks available, choose the network "INRIA"
- Start a browser
- Enter your login and password iLDAP.

Meeting rooms

There are 7 meeting rooms:

1 videoconference room: the "Yellow" room with 10-12 seats

4 rooms reserved for the head office :

- the "Green 1" room with 16 seats
- the "Green 2" room with 16 seats
- the "Blue 1" room with 16 seats
- the "Blue 2" room with 24 seats

3 rooms reserved for the research center Paris - Rocquencourt :

- the "Pink" room with 20 seats
- the "Orange 1" room with 16 seats
- the "Orange 2" room with 16 seats

Rooms of the same colour can be combined to make one larger room.

Important : All rooms must be reserved in advance.

Reserving rooms

Room reservations for the site are made in the same way as for the Rocquencourt site.

Log on via **Oracle** or access the intranet and go to: **Practical / Reservations / Meeting room :**

<http://www-c.inria.fr/interne/pratique/pre-antenne-parisienne/modalites-de-reservation-des-salles/>

Reservations for the rooms "Blue 1 and 2", which are situated on the 6th floor and reserved for the head office, **should be made with Sylvie Morlaix** on 01 39 63 56 47 or by email at sylvie.morlaix@inria.fr